



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

DATE:	Monday, May 17, 2010
TIME:	10:00 am – 1:00 pm (or until adjourned)
LOCATION:	<u>CARSON CITY</u> : Division of Child and Family Services (DCFS) • Conference Room 4126 Technology Way, Third Floor • Carson City, NV 89706
TELECONFERENCE ACCESS:	Dial this toll-free number: 1.877.810.9415 Enter this conference code, followed by the # sign: 7275872

AGENDA

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: andrew@azconsulting.us

Estimated Time:	Items:	Primary Speaker(s):
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Diane Comeaux
	2. * Approve minutes from previous Administrative Team meeting: February 17, 2010	Diane Comeaux

Estimated Time:	Items:	Primary Speaker(s):
10:15 am – 10:45 am	3. Presentation: Proposed Nevada Child Drowning Prevention Act – Ronald Lynn, Clark County Department of Development Services	Ronald Lynn
10:45 am – 11:15 am	4. Presentation: Outcomes of 2010 CDR Executive Committee public awareness campaign collaboration with CAN Prevent	Kimberly Schweickert Phil Ulibarri
11:15 am – 11:30 am	5. * Functional and legislative concerns regarding operation of CDR Administrative Team and CDR Executive Committee	Diane Comeaux Amber Howell Sharon Benson Kevin Schiller Tom Morton
11:30 am – 12:15 pm	<p>6. * Action Updates: 2008 and 2009 in-process recommendations</p> <p><u>2008 Quarter One:</u></p> <ul style="list-style-type: none"> • Washoe 2008-01: Update on expanded website postings for CDR info; review and approve combined choking and blind cord safety info for posting to websites <p><u>2008 Quarter Three:</u></p> <ul style="list-style-type: none"> • Clark 2008-12: Update on feedback from Washoe and Clark coroners <p><u>2008 Quarter Four:</u></p> <ul style="list-style-type: none"> • Clark 2008-19: Update on teen death checklist progress from Clark CDR Team <p><u>2009 Quarter One:</u></p> <ul style="list-style-type: none"> • Clark 2009-01: Update on new data input screen focused on environmental hazards <p><u>2009 Quarter Two:</u></p> <ul style="list-style-type: none"> • Fallon 2009-01: Update on existing regional efforts for drowning prevention <p><u>2009 Quarter Three:</u></p> <ul style="list-style-type: none"> • Clark 2009-09: Combined posting discussed under Washoe 2008-01 • Clark 2009-11: Review letter to children’s healthcare stakeholders; review response to Dr. Eisen <p><u>2009 Quarter Four:</u></p> <ul style="list-style-type: none"> • Clark 2009-12: Update on receipt of recommended asthma letter from Clark CDR Team • Clark 2009-13: Update on response sent to Clark CDR Team • Washoe 2009-06: Update on referral to EC • Washoe 2009-07: Update on methadone drug formats and distribution controls at Center for Behavioral Health 	Diane Comeaux Andrew Zeiser Amber Howell Team Members
12:15 pm – 12:45 pm	7. * Review and respond to <u>2010 Quarter One</u> summary of regional CDR team recommendations	Diane Comeaux Team Members Amber Howell Andrew Zeiser
12:45 pm – 1:00 pm	8. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Diane Comeaux
	9. * Review remaining 2010 meeting dates: <ul style="list-style-type: none"> • Monday, August 16, 2010 • Monday, November 15, 2010 	Andrew Zeiser
	10. * Adjournment	Diane Comeaux

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 311 E Washington Street, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Health and Human Services** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** 350 S Center Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV