



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

DATE:	Monday, November 16, 2009
TIME:	10:00 am – 12:30 pm (or until adjourned)
LOCATION:	<u>CARSON CITY</u> : Division of Child and Family Services (DCFS) • Conference Room 4126 Technology Way, Third Floor • Carson City, NV 89706
TELECONFERENCE ACCESS:	Dial this toll-free number: 1.877.810.9415 Enter this conference code, followed by the # sign: 7275872

AGENDA

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: andrew@azconsulting.us

Estimated Time:	Items:	Primary Speaker(s):
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Diane Comeaux
	2. * Approve minutes from previous Administrative Team meeting: August 17, 2009	Diane Comeaux

Estimated Time:	Items:	Primary Speaker(s):
10:15 am – 10:45 am	3. * Discussion: Training options for coroners and medical examiners regarding child abuse and neglect determinations – Teri Covington, National MCH Center for Child Death Review <ul style="list-style-type: none"> • Reference Clark 2008-12: Work with the legislature to create a category of neglect referring to cause of death, even if the coroner doesn't rule the death a homicide. Medical/legal manner of death used for death statistics does not always match law enforcement and district attorney needs to prosecute. • Action may surround training plan for Washoe and Clark 	Teri Covington
10:45 am – 11:30 am	4. * Action Updates: 2008 and 2009 in-process recommendations <u>2008 Quarter One:</u> <ul style="list-style-type: none"> • Washoe 2008-01: Update on request for water heater safety message in <i>Apartment Insight</i> magazine <u>2008 Quarter Three:</u> <ul style="list-style-type: none"> • Clark 2008-12: Addressed under agenda item three • Clark 2008-13: Update on posting to CAN Prevent website <u>2008 Quarter Four:</u> <ul style="list-style-type: none"> • Clark 2008-19: Update on teen death checklist progress from Clark CDR Team <u>2009 Quarter One:</u> <ul style="list-style-type: none"> • Clark 2009-01: Update on follow-up with Dr. Olson • Clark 2009-02: Update on posting to CAN Prevent website • Clark 2009-04: Update on letter to Clark Chief of Code Enforcement <u>2009 Quarter Two:</u> <ul style="list-style-type: none"> • Clark 2009-05: Update on referral to Executive Committee • Clark 2009-06: Update on letter to Board of Medical Examiners • Clark 2009-07: Update on referral back to Clark CDR Team • Clark 2009-08: Update on referral back to Clark CDR Team; review response from Clark CDR Team member • Washoe 2009-03: Update on local action taken by Washoe CDR Team; determine applicability in other regions • Washoe 2009-04: Update on clarification from Washoe CDR Team • Carson 2009-01: Update on referral to Misty Allen • Fallon 2009-01: Update on existing regional efforts for drowning prevention 	Administrative Team Chair and Members Andrew Zeiser Pam Gentry
11:30 am – 11:45 am	BREAK	
11:45 am – 12:30 pm	5. * Review and respond to <u>2009 Quarter Three</u> summary of regional CDR team recommendations	Administrative Team Chair and Members Amber Howell Pam Gentry Andrew Zeiser
	6. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Diane Comeaux
	7. * Set 2010 meeting dates: <ul style="list-style-type: none"> • <u>Proposed dates:</u> Wednesday , February 17, 2010 Monday, May 17, 2010 Monday, August 16, 2010 Monday, November 15, 2010 	Andrew Zeiser

Estimated Time:	Items:	Primary Speaker(s):
	8. * Adjournment	Diane Comeaux

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 311 E Washington Street, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Health and Human Services** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** 350 S Center Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV