



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

DATE:	Monday, August 17, 2009
TIME:	10:00 am – 1:00 pm (or until adjourned)
LOCATION:	<u>CARSON CITY</u> : Division of Mental Health and Developmental Services (MHDS) • Conference Room 4126 Technology Way, Second Floor • Carson City, NV 89706
TELECONFERENCE ACCESS:	Dial this toll-free number: 1.877.810.9415 Enter this conference code, followed by the # sign: 7275872

AGENDA

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: andrew@azconsulting.us

Estimated Time:	Items:	Primary Speaker(s):
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Diane Comeaux
	2. * Approve minutes from previous Administrative Team meeting: May 18, 2009	Diane Comeaux

Estimated Time:	Items:	Primary Speaker(s):
10:15 am – 10:45 am	3. Presentation: Outcomes of 2009 CDR Executive Committee public awareness campaign collaboration with CAN Prevent <ul style="list-style-type: none"> • Includes review of new CAN Prevent website and content submissions from Administrative Team 	Kimberly Schweickert Phil Ulibarri
10:45 am – 11:00 am	4. * Update: Child and Family Services Review (CFSR) Statewide Assessment <ul style="list-style-type: none"> • Action may surround determining involvement of CDR Administrative Team members in this process 	Amber Howell
11:00 am – 11:15 am	<i>BREAK</i>	
11:15 am – 12:15 pm	5. * Action Updates: 2007 through 2008 in-process recommendations <p><u>2008 Quarter One:</u></p> <ul style="list-style-type: none"> • Washoe 2008-01: Update on request for water heater safety message in landlord/renter publications; update on prevention message posting to CAN Prevent website <p><u>2008 Quarter Two:</u></p> <ul style="list-style-type: none"> • Clark 2008-07: previously completed; update on prevention message posting to CAN Prevent website <p><u>2008 Quarter Three:</u></p> <ul style="list-style-type: none"> • Clark 2008-12: Update from Sharon Benson on possible changes to NRS and NAC related to manners and causes of death • Clark 2008-13: Review proposed public awareness message regarding safe disposal of prescription drugs <p><u>2008 Quarter Four:</u></p> <ul style="list-style-type: none"> • Clark 2008-18: Update on link for child care licensing website; update on referral letter to Michael Bouse • Clark 2008-19: Update on response from Clark CDR Team • Clark 2008-24: Update on distribution of safe sleeping brochures to FRCs, Family-to-Family Connections, and WIC offices <p><u>2009 Quarter One:</u></p> <ul style="list-style-type: none"> • Clark 2009-01: Update on referrals to Dr. Clark and Dr. Olson • Clark 2009-02: Review proposed public awareness message regarding preventing furniture tip-over accidents and deaths • Clark 2009-03: Update on referral back to Clark CDR Team • Clark 2009-04: Update on activity permit requirements related to emergency medical assistance 	Administrative Team Chair and Members Amber Howell Pam Gentry Andrew Zeiser
12:15 pm – 1:00 pm	6. * Review and respond to <u>2009 Quarter Two</u> summary of regional CDR team recommendations	Administrative Team Chair and Members Amber Howell Pam Gentry Andrew Zeiser
	7. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Diane Comeaux
	8. * Review remaining 2009 meeting dates and topics as necessary: <ul style="list-style-type: none"> • Monday, November 16, 2009 	Andrew Zeiser
	9. * Adjournment	Diane Comeaux

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 311 E Washington Street, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Health and Human Services** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** 350 S Center Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV