



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3<sup>rd</sup> Floor  
Carson City, Nevada 89706  
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —  
EXECUTIVE COMMITTEE TO REVIEW THE DEATH OF CHILDREN**

<b>DATE:</b>	Wednesday, May 28, 2008
<b>TIME:</b>	10:00 am – 1:00 pm (or until adjourned)
<b>LOCATION:</b>	<u>CARSON CITY</u> : Division of Child and Family Services (DCFS) • Conference Room 4126 Technology Way, Third Floor • Carson City, NV 89706
<b>VIDEO CONFERENCE ACCESS:</b>	<u>LAS VEGAS</u> : DCFS Information Management Services (IMS) • Conference Room 1830 E Sahara, Suite 212 • Las Vegas, NV 89104  <u>ELKO</u> : DCFS Elko District Office • Video Conference Room 1010 Ruby Vista Drive, Suite 101 • Elko, NV 89801

**AGENDA**

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Executive Committee but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (\*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Executive Committee is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Executive Committee staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: [andrew@azconsulting.us](mailto:andrew@azconsulting.us)

<b>Estimated Time:</b>	<b>Items:</b>	<b>Primary Speaker(s):</b>
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Michelle Lucier
	2. * Approve minutes from previous Executive Committee meetings: <ul style="list-style-type: none"><li>• February 25, 2008</li><li>• March 26, 2008</li></ul>	Michelle Lucier

Estimated Time:	Items:	Primary Speaker(s):
10:15 am – 11:15 am	3. * Presentation: Structure and function of Southern Nevada Child Fatality Task Force <ul style="list-style-type: none"> <li>• Clarify purpose of Task Force versus existing Clark CDR Team</li> <li>• Ensure maintenance of confidentiality for case information reviewed by Clark CDR Team per NRS 432B.407</li> <li>• Overview of Task Force’s <i>Protocol for Investigating Suspicious Child Deaths</i></li> <li>• Review prosecutorial functions of Task Force</li> <li>• Feedback on 2008 Southern Nevada Child Fatality Taskforce Conference</li> <li>• Action may surround recommendations regarding functions of Task Force versus Clark CDR Team</li> </ul>	Doug Lyon Vicki Monroe Alane Olson
11:15 am – 11:45 am	4. * Update on CDR regulation development based on Assembly Bill (AB) 263 <ul style="list-style-type: none"> <li>• Review and discuss new protocols required for membership process</li> <li>• Review current format for confidentiality agreement</li> <li>• Request updated membership lists from regional CDR teams</li> </ul> 5. Update on interaction with Inter-Tribal Council of Nevada (ITCN) and follow-up regarding child death information exchange with tribes           6. Update and discussion on DHHS Blue Ribbon Panel Action Grids for Washoe County and rural counties	Sharon Benson Marji Walker  Michelle Lucier Andrew Zeiser  Barbara Legier Andrew Zeiser
11:45 am – 12:00 pm	<b>BREAK</b>	
11:45 am – 12:00 pm	7. Update on regional CDR team training <ul style="list-style-type: none"> <li>• Feedback on Forensic Interviewing training</li> <li>• Update on regional CDR team process training</li> </ul>	Marji Walker Training Participants
12:00 pm – 12:15 pm	8. * Update on SFY 2008 public awareness campaign <ul style="list-style-type: none"> <li>• Review SFY 2008 collaborations coordinated through CAN Prevent and changes discussed at April 21 subcommittee meeting</li> <li>• Review discussion regarding purchase of forensic dolls</li> <li>• Review status of additional safe sleeping brochure and overdose prevention brochure printing</li> <li>• Action may surround additional direction regarding aspect of the current public awareness campaign</li> </ul> 9. * Review, discuss, and determine actions on Administrative Team recommendations referred to Executive Committee <u>Follow-up on previous recommendations:</u> <ul style="list-style-type: none"> <li>• All referred recommendations are complete to date</li> </ul> <u>Review new recommendations referred by Administrative Team:</u> <ul style="list-style-type: none"> <li>• No new recommendations received by Administrative Team</li> </ul>	Michelle Lucier David Jones Andrew Zeiser           Andrew Zeiser
12:15 pm – 12:45 pm	10. * Review and discuss <i>2006 Statewide Child Death Report</i> draft – Section 2 <ul style="list-style-type: none"> <li>• Update on projected completion date for Section 1</li> <li>• Set teleconference for final review and approval under agenda item 12 below</li> </ul>	Andrew Zeiser
12:45 pm – 1:00 pm	11. * Officer election: New Co-Chair (1) from Clark County <ul style="list-style-type: none"> <li>• Accept nominations from the floor, per bylaws</li> <li>• Candidates speak briefly about themselves and their background after nomination</li> </ul>	Michelle Lucier Andrew Zeiser

Estimated Time:	Items:	Primary Speaker(s):
	<ul style="list-style-type: none"> <li>• Election for office of Co-Chair, voted upon by written ballot if more than one candidate is nominated</li> </ul>	
	12. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Michelle Lucier
	13. * Review remaining 2008 meeting dates and set topics as needed: <ul style="list-style-type: none"> <li>• Monday, August 25</li> <li>• Wednesday, November 19</li> <li>• Set June teleconference for final review and approval of 2006 Statewide Child Death Report</li> </ul>	Michelle Lucier Andrew Zeiser
	14. * Adjournment	Michelle Lucier

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 1677 Hot Springs Road, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Health and Human Services** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** – 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** – 1001 E 9<sup>th</sup> Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV