



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

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|---------------------------------|---|
| DATE: | Monday, May 19, 2008 |
| TIME: | 10:00 am – 12:30 pm (or until adjourned) |
| LOCATION: | <u>CARSON CITY</u> : Division of Child and Family Services (DCFS) • Conference Room 4126 Technology Way, Third Floor • Carson City, NV 89706 |
| VIDEO CONFERENCE ACCESS: | <u>ELKO</u> : DCFS Elko District Office • Video Conference Room 1010 Ruby Vista Drive, Suite 101 • Elko, NV 89801 |
| TELECONFERENCE ACCESS: | Dial this toll-free number: 1.877.810.9415 Enter this conference code, followed by the # sign: 7275872 |

AGENDA

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: andrew@azconsulting.us

| Estimated Time: | Items: | Primary Speaker(s): |
|------------------------|---|----------------------------|
| 10:00 am – 10:15 am | 1. * Call to order, roll call, introductions | Fernando Serrano |
| | 2. * Approve minutes from previous Administrative Team meeting: February 11, 2008 | Fernando Serrano |

| Estimated Time: | Items: | Primary Speaker(s): |
|---------------------|--|---|
| 10:15 am – 10:45 am | 3. * Presentation: Medication management for students in public schools <ul style="list-style-type: none"> • Related recommendation Clark 2007-16: Community education to reinforce the proper management and seriousness of asthma – especially for children. • Action may surround additional recommendations for action in response to the presentation and/or Clark 2007-16 | Carol Banghart |
| 10:45 am – 11:00 am | 4. * Update and discussion on DHHS Blue Ribbon Panel Action Grids for Washoe County and rural counties | Barbara Legier |
| 11:00 am – 11:30 am | 5. * Action Updates: 2005, 2006, and 2007 in-process recommendations <p><u>2005 Quarter Two:</u></p> <ul style="list-style-type: none"> • Clark 2005-02: Update on printing status for overdose prevention brochure <p><u>2005 Quarter Three:</u></p> <ul style="list-style-type: none"> • No in-process recommendations <p><u>2005 Quarter Four:</u></p> <ul style="list-style-type: none"> • No in-process recommendations <p><u>2006 Quarter One:</u></p> <ul style="list-style-type: none"> • No in-process recommendations <p><u>2006 Quarter Two:</u></p> <ul style="list-style-type: none"> • No in-process recommendations <p><u>2006 Quarter Three:</u></p> <ul style="list-style-type: none"> • No in-process recommendations <p><u>2006 Quarter Four:</u></p> <ul style="list-style-type: none"> • Clark 2006-42: Update on opinion by AG <p><u>2007 Quarter One:</u></p> <ul style="list-style-type: none"> • Clark 2007-04: Update on tie-in with Nevada Initial Assessment (NIA) and QI case review process; update regarding development of advanced training and expansion of NIA to incorporate foster home assessment elements • Clark 2007-05: Update on response from Patty Merrifield and agenda item with MHDS Commission <p><u>2007 Quarter Two:</u></p> <ul style="list-style-type: none"> • Clark 2007-06: Update on PRIDE curriculum review by EC; resume discussion regarding proper administration of medication per Luana Ritch's request • Washoe 2007-02: This will be addressed by Clark 2005-02 above <p><u>2007 Quarter Three:</u></p> <ul style="list-style-type: none"> • Clark 2007-13: Update on responses from Nevada Coalition for Suicide Prevention (NCSP) and Department of Education (DOE) • Clark 2007-14 item 3: Update on presentation request to CIP <p><u>2007 Quarter Four:</u></p> <ul style="list-style-type: none"> • Clark 2007-16: Addressed under agenda item three above • Clark 2007-17: Update on letters to professional medical organizations and schools • Clark 2007-18: 1) Update on fictive kin training through DCFS; 2) update on related NRS and NAC from Sharon Benson; 3) reconsider CIP recommendation per staff feedback • Washoe 2007-05: This will be addressed by Clark 2007-16 above • Fallon 2007-01: Update on information referral back to Fallon CDR Team | Administrative Team Chair and Members Barbara Legier Andrew Zeiser |
| 11:30 am – 11:45 am | <i>BREAK</i> | |

| Estimated Time: | Items: | Primary Speaker(s): |
|---------------------|--|--|
| 11:45 am – 12:15 pm | 6. * Review and respond to 2008 Quarter One summary of regional CDR team recommendations | Administrative Team Chair and Members Barbara Legier Andrew Zeiser |
| 12:15 pm – 12:30 pm | 7. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.) | Fernando Serrano |
| | 8. * Review remaining 2008 meeting dates and set topics as needed: <ul style="list-style-type: none"> • Monday, August 18, 2008 • Wednesday, November 12, 2008 | Andrew Zeiser |
| | 9. * Adjournment | Fernando Serrano |

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 1677 Hot Springs Road, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Human Resources** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services –** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** – 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** – 1001 E 9th Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV