



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3<sup>rd</sup> Floor  
Carson City, Nevada 89706  
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —  
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

**DATE:** Monday, February 11, 2008  
**TIME:** 10:00 am – 12:30 pm (or until adjourned)  
**LOCATION:** CARSON CITY: Division of Child and Family Services (DCFS) • Conference Room  
4126 Technology Way, Third Floor • Carson City, NV 89706  
**TELECONFERENCE ACCESS:** Dial this toll-free number: 1.866.302.8881  
Enter this conference code, followed by the # sign: 5034716290

**AGENDA**

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (\*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: [andrew@azconsulting.us](mailto:andrew@azconsulting.us)

<b>Estimated Time:</b>	<b>Items:</b>	<b>Primary Speaker(s):</b>
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Fernando Serrano
	2. * Approve minutes from previous Administrative Team meeting: November 15, 2007	Fernando Serrano
10:15 am – 10:30 am	3. * Update and discussion on DHHS Blue Ribbon Panel Action Grids for Washoe County and rural counties	Barbara Legier

Estimated Time:	Items:	Primary Speaker(s):
10:30 am – 10:45 am	4. * Review, discuss, and approve quarterly recommendation form changes to accommodate repeat recommendations from regional CDR teams	Andrew Zeiser
10:45 am – 11:30 am	5. * Action Updates: 2005, 2006, and 2007 in-process recommendations <u>2005 Quarter Two:</u> <ul style="list-style-type: none"> <li>• Clark 2005-02: Update on draft pamphlet development and JJC collaboration</li> </ul> <u>2005 Quarter Three:</u> <ul style="list-style-type: none"> <li>• No in-process recommendations</li> </ul> <u>2005 Quarter Four:</u> <ul style="list-style-type: none"> <li>• No in-process recommendations</li> </ul> <u>2006 Quarter One:</u> <ul style="list-style-type: none"> <li>• No in-process recommendations</li> </ul> <u>2006 Quarter Two:</u> <ul style="list-style-type: none"> <li>• Clark 2006-15: Update on outcomes requested from Child Haven</li> </ul> <u>2006 Quarter Three:</u> <ul style="list-style-type: none"> <li>• No in-process recommendations</li> </ul> <u>2006 Quarter Four:</u> <ul style="list-style-type: none"> <li>• Clark 2006-42: Update on review by AG</li> </ul> <u>2007 Quarter One:</u> <ul style="list-style-type: none"> <li>• Clark 2007-04: Update from DCFS Policy Workgroup regarding development of the foster home assessment tool</li> <li>• Clark 2007-05: Update on additional review by Clark CDR Team subcommittee</li> </ul> <u>2007 Quarter Two:</u> <ul style="list-style-type: none"> <li>• Clark 2007-06: Resume discussion regarding proper administration of medication per Luana Ritch's request</li> <li>• Washoe 2007-02: This will be addressed by Clark 2005-02 above</li> </ul> <u>2007 Quarter Three:</u> <ul style="list-style-type: none"> <li>• Clark 2007-12: Update on referral to 2007 bill sponsor and support letter</li> <li>• Clark 2007-13: Update on referral to Coalition for Suicide Prevention and Department of Education (DOE)</li> <li>• Clark 2007-14 item 2: Update on budget referral to DCFS</li> </ul>	Administrative Team Chair and Members Barbara Legier Andrew Zeiser
11:30 am – 11:45 am	<i>BREAK</i>	
11:45 am – 12:15 pm	6. * Review and respond to 2007 quarter four summary of regional CDR team recommendations	Administrative Team Chair and Members Barbara Legier Andrew Zeiser
12:15 pm – 12:30 pm	7. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Fernando Serrano
	8. * Review remaining 2008 meeting dates and set topics as needed: <ul style="list-style-type: none"> <li>• Monday, May 19, 2008</li> <li>• Monday, August 18, 2008</li> <li>• Wednesday, November 12, 2008</li> </ul>	Andrew Zeiser
	9. * Adjournment	Fernando Serrano

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 1677 Hot Springs Road, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Human Resources** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** – 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** – 1001 E 9<sup>th</sup> Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV