



SUBJECT: Amendment No. 5 to Request for Qualifications No. 4001

DATE OF AMENDMENT: April 13, 2007

DATE OF RFQ RELEASE: March 16, 2007

DEADLINE DATE AND TIME: April 23, 2007 by 5:00pm, Pacific Time

AGENCY CONTACT: Nancy O'Neill

The following shall be a part of RFQ No. 4001 for Child Welfare Caseworker Training. If a vendor has already returned an application and any of the information provided below changes that application, please submit the changes along with this amendment. You need not re-submit an entire qualification prior to the opening date and time.

Question 18: Are individual trainers that our organization has contracted with in the past considered subcontractors? We don't maintain these people on a regular payroll but they provide contract work for us periodically.

Answer 18: Yes, if the trainer(s) who provides service is not directly employed by the applying agency, the trainer(s) would be considered as a subcontractor. Please note that the applicant does not need to provide references for all of the subcontractors they had in the past. References for subcontractor(s) are only required for the subcontractor(s) the applicant intends to use for this contract.

Question 19: In reviewing the file ("Training Blank Forms") sent for RFQ 4001, I noticed on the checklist that we are to complete two items: "Budget Form: Proposed Program Budget Summary" and "Budget Narrative/Justification". However in the file, there is a form called "Budget Form: Budget Request and Justification". Does this form replace the previous two? It seems redundant to ask for a "Budget Request and Justification" and a "Budget Narrative/Justification".

Answer 19: Yes, we apologize for the confusion. The "Budget Form: Budget Request and Justification" replaces the "Budget Form: Proposed Program Budget Summary" and the "Budget Narrative/Justification".



Question 20: What is meant by: “Any materials previously submitted are not valid for consideration as part of an application for funds”.

Answer 20: This means that if you have submitted materials previously in response to another RFQ or RFP process, these will not be photocopied by the state and added to your response. You will need to photocopy them a second time and submit them with the current request.

Question 21: How do we estimate the number of classes and budget when we are unsure of the agency’s needs?

Answer 21: Base your estimates on your recommended number of students per class, for one class and indicate this in the document.