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**JOINT MEETING of the
EXECUTIVE COMMITTEE TO REVIEW THE DEATH OF CHILDREN and
ADMINISTRATIVE TEAM**

DATE: Monday, June 26, 2006

TIME: Joint Meeting:
10:00 am – 11:15 am (or until adjourned)
Executive Committee:
11:30 am – 4:00 pm (or until adjourned)

CONTACT: Andrew Zeiser at 775.786.1328

LOCATIONS:

CARSON CITY: Division of Child and Family Services (DCFS) Information Management Services Conference Room 727 Fairview Drive, Suite E Carson City, NV 89701	ELKO: Division of Child and Family Services (DCFS) Conference Room 3920 Idaho Street Elko, NV 89801-4611	LAS VEGAS: Desert Willow Treatment Center Conference Room 6171 W Charleston Blvd. Las Vegas, NV 89146
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PLEASE NOTE: This meeting will be a video conference with locations set in Carson City, Elko, and Las Vegas as noted below. Public attendees are welcome to participate from any of the designated locations.

Estimated Time:

JOINT MEETING AGENDA

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|---------------------|---|
| 10:00 am – 10:15 am | 1. Call to order, roll call, introductions for joint meeting – Michelle Lucier, Cyndi Sauchak, Mike Capello |
| 10:15 am – 11:15 am | 2. * Discuss and develop guidelines for regional CDR team recommendations to Administrative Team – Mike Cappello, Barbara Legier, and Sharon Benson <ul style="list-style-type: none"> • Clarify allowable actions for regional CDR team versus Administrative Team based on NRS 432B.403 – 409 • Discuss feasible local efforts by regional CDR teams • Discuss feasible statewide efforts by Administrative Team • Develop guidelines for legislative advocacy • Develop guidelines for regional CDR recommendations |
| 11:15 am – 11:30 am | 3. * Adjournment of Joint Meeting |
| 11:15 am – 11:30 am | <i>Break</i> |

Estimated Time:

EXECUTIVE COMMITTEE AGENDA

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|---|--|
| 11:30 am –
11:35 am | 1. * Call to order, roll call, introductions for Executive Committee meeting |
| 11:35 am –
11:45 am | 2. * Approve minutes from previous Executive Committee meetings: <ul style="list-style-type: none">• Executive Committee: February 13, March 1, and March 15, 2006• Budget Subcommittee: April 13, 2006 |
| 11:45 am –
12:30 pm | 3. * Project Updates: Nevada Institute for Children’s Research and Policy (NICRP) <ul style="list-style-type: none">• Nevada Broadcasters Association (NBA) public awareness campaign• Calendar year 2005 CDR data collection process• Recommendations for streamlined use of CDR case reporting system• Regional CDR team technical support/evaluation meetings, data protocols, and confidentiality agreements• Statewide CDR manual• MOUs for information exchange between regional CDR teams and other entities• CCDFS participation in statewide case review process• Feedback on statewide CDR training: Discuss recommendations for training needs in SFY 2007 |
| 12:30 pm –
1:30 pm | <i>Lunch</i> |
| 1:30 pm –
1:45 pm | 4. * Update from Attorney General’s Office on CDR legal matters – Sharon Benson <ul style="list-style-type: none">• Clark County School District (CCSD) subpoenas for records requiring review by the Clark County CDR Team• Resolution of legal concerns surrounding Board of Clark County Commissioners’ appointment of individuals to serve on CCDFS special MDT to review child death |
| 1:45 pm –
2:00 pm | 5. Review approved CDR budget for SFY 2008 – 2009 biennium – Barbara Legier and Marji Walker <ul style="list-style-type: none">• Overview of primary line items• Review contracted support for Executive Committee and regional CDR teams |
| 2:00 pm –
2:30 pm
(time certain) | 6. Presentation on Washoe County District Health Department (WCDHD) collaborative public awareness campaign with Children’s Trust Fund (CTF) – Phil Ulibarri |
| 2:30 pm –
2:45 pm | 7. * Review and approve plan for SFY 2007 public awareness campaign <ul style="list-style-type: none">• Approval of budget expenditures for campaign• This item may be tabled if additional public awareness options are reviewed by the Committee |
| 2:45 pm –
3:00 pm | 8. * Review and approve proposed bylaws for Executive Committee – Cyndi Sauchak and Andrew Zeiser <ul style="list-style-type: none">• Review recommendation from Budget Subcommittee to delete Section 9.2• Discuss changes to proposed content, if required |
| 3:00 pm –
3:15 pm | 9. * Review and discuss Administrative Team quarterly recommendation and response summaries – Barbara Legier and Caroline Thomas <ul style="list-style-type: none">• Review specific recommendations referred to Executive Committee• Establish Subcommittee, if required, to address referred recommendations |
| 3:15 pm –
3:30 pm | 10. * Overview of the Clark County Independent Child Death Review Panel’s <i>Report of Findings and Recommendations – Child Deaths 2001-2004</i> <ul style="list-style-type: none">• Discuss current work of DHHS Blue Ribbon Panel |
| 3:30 pm –
3:45 pm | 11. * Update on Citizen Review Panel (CRP) Subcommittee – Marji Walker and Andrew Zeiser |
| 3:45 pm –
4:00 pm | 12. * Review meeting calendar for 2006 <ul style="list-style-type: none">• Set Subcommittee meeting to review Administrative Team referrals, if required, from agenda item 9 above• Set Public Awareness Subcommittee meeting to review and plan new public awareness campaign initiatives based on <i>2004 Statewide Child Death Data Report</i>• Proposed July 24 Executive Committee meeting: Set alternate meeting date based on |

rescheduled Administrative Team meeting

13. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)
14. * Adjournment of Executive Committee meeting

** Denotes set or possible action items*